Outdoors for All

2022 Summer Policies

Contents

Outdoors for All Registration and Refund Policies ................................................................. 2
  DSHS Respite Funding .......................................................................................................... 2
  Financial Scholarships ........................................................................................................ 2
  Payment Policy .................................................................................................................. 2
  Cancellation Policy ............................................................................................................ 2
  Program Cancellation ......................................................................................................... 2
  Registration Transfer Policy ............................................................................................. 2

Outdoors for All Essential Eligibility Criteria ........................................................................ 3-4

COVID-19 – Essential Eligibility Criteria ............................................................................. 4

Summer Policies ...................................................................................................................... 5
  Drop-off/Arrival & Pick-Up ................................................................................................. 5
  Rental Equipment .............................................................................................................. 5
  Helmets .............................................................................................................................. 5

Program Management and Expectations .............................................................................. 6
  Staff and Volunteers .......................................................................................................... 5
  Behavior Policy ................................................................................................................ 7
  Staff and Volunteers .......................................................................................................... 7
  Abuse Prevention and Reporting ....................................................................................... 6

Electronic Communications and Social Media ...................................................................... 6
Outdoors for All Registration and Refund Policies

DSHS Respite Funding
DSHS/DDA Respite Funding will only be accepting for Camps 2022.

Financial Scholarships
Financial Scholarships are available to participants based on availability of funds and on a first come, first served basis. In the 2022 summer season, financial assistance may cover up to 90% of total activity cost, with a maximum award of $4,000 per participant per season. To be considered for financial scholarships participants must be registered for the program for which they are requesting financial aid. Please complete a financial scholarship application on our website (available on March 21st). As with any registration, a $50 deposit per activity must be submitted to secure a place in the program regardless of financial scholarship application status.

Payment Policy
A non-refundable $50 deposit is required for each registration. Full payment is due 7 business days prior to the start of the program. Registrations that are not paid in full 7 days prior to the program start will be moved to the waitlist for that program and are not guaranteed registration.

Cancellation Policy
Canceled registrations 14 calendar days prior to the first program activity day will receive full refund including $50 deposit.
Cancellations less than 14 calendar days prior to the first program activity day will forfeit the $50 deposit per program.
Cancellations less than 7 calendar days prior the first program activity day will forfeit the $50 deposit and full program fee, including fees for equipment rentals, lift tickets, and any additional concession costs.

Program Cancellation
If Outdoors for All cancels programing and is unable to offer a make-up date or session, participants will receive a pro-rated refund of activity fees based on the duration of program and activity days cancelled.
Participants that are unable to attend make-up dates are eligible for a refund at the discretion of the Program Director.

Registration Transfer Policy
Should you need to change your registration to a different activity, or program location please contact the office as soon as possible, a $25 transfer fee will be applied.
Outdoors for All Essential Eligibility Criteria (EEC)

Outdoors for All programs and activities are suited for a wide range of individuals with disabilities; however, not all programs and activities are suitable for all abilities. The qualifications for participation in each of Outdoors for All’s programs may vary for each program and activity. Outdoors for All does not discriminate, exclude, or deny any qualified individuals from participation in its programs and activities.

If an individual participant is unable to meet the below criteria, we may be able to assist the individual with reasonable accommodation unless it alters the fundamental nature of the activity or compromises the health and safety of participants, volunteers, staff, or self. Participants (as well as staff & volunteers) of any Outdoors for All program or activity must meet these following minimum qualifications to participate:

1. If eligible, be fully vaccinated against COVID-19. An individual is fully vaccinated against COVID-19 two weeks after they have received the second dose in a two-dose series of COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA (e.g., Pfizer-BioNTech or Moderna). Or two-weeks after they have received a single-dose COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA (e.g., Johnson & Johnson (J&J)/Janssen).
2. Be able to manage personal care independently or with assistance of a companion. Personal care is identified as but not limited to: (changing clothes, personal hygiene, eating, using restroom).
3. Be able to follow instructions and effectively communicate independently or with the assistance of a companion.
4. Be able to safely tolerate elevation of 3,000 ft and above for duration of activity time – for snow sport activities, outdoor climbing, and hiking.
5. Be able to transfer safely in and out of equipment independently or with assistance.
6. Be able to remain adequately hydrated, fed, and properly dressed in order to remain generally healthy, regulate body temperature, and be able to avoid environmental injuries such as hypothermia, heat-related illness, sunburn and frostbite.
7. Be able to effectively signal or notify staff, volunteers, or companion of personal distress, injury or need for assistance.
8. If taking prescription medications, be able to maintain proper dosage by medicating independently or with the assistance of a personal care attendant or with verbal prompt by staff member.
9. Be prepared to participate in physically strenuous activities that may require physical ability beyond what many people are accustomed to in their day-to-day lives.
10. Be able to wear all safety equipment correctly such as, but not limited to, helmet, spray skirts, or personal flotation device.
11. Be comfortable traveling in outdoor settings where access to advanced medical care may be delayed.
12. Contribute to a safe environment— Be able to refrain from behaviors that pose a risk (such as aggression, inability to set boundaries, lack of safety awareness, drug/alcohol use or influence) to self or others, independently or with assistance.
13. Appropriately fit in and use equipment for body type, height, and weight without going beyond the weight capacity or other limitations of program equipment.
COVID-19 – Essential Eligibility Criteria (EEC)

Outdoors for All’s additional EEC have been added in light of the on-going pandemic. These additional EEC are set in place to prevent the spread of COVID-19 and align with State and Federal health guidelines.

Participants (as well as staff & volunteers) of any Outdoors for All’s program or activity must meet these following minimum qualifications to participate:

1. If eligible, be fully vaccinated against COVID-19. An individual is fully vaccinated against COVID-19 two weeks after they have received the second dose in a two-dose series of COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA (e.g., Pfizer-BioNTech or Moderna). Or two-weeks after they have received a single-dose COVID-19 vaccine authorized for emergency use, licensed, or otherwise approved by the FDA {e.g., Johnson & Johnson (J&J)/Janssen}.
2. Be 7 years old or older.
3. Be able to maintain 6ft social distance.
4. Be able to wear a facial mask during program engagement (per the WA State Dept. of Health guidelines and CDC).
5. Be COVID-19 symptom free within the 10 days prior to participating in an Outdoors for All activity; complete daily health survey before entering Outdoors for All facility or program area (i.e. symptom chart, temperature, etc.).
6. Confirm no contact with individual displaying COVID-19 symptoms within the last 10 days.
7. Be capable of meeting outdoors (limited use of indoor facilities to prepare for lesson).
8. Be able to tolerate 2+ hours in outdoor environment with varying conditions (limited use of indoor facilities for rest breaks; no lingering indoors).
9. Be capable of transferring into/out of equipment independently or with the support of a party member.
10. Be capable of donning/doffing equipment independently or with the support of a party member (ex. ski boots, helmet, etc.).
11. Be capable of loading and unloading a chair lift independently (*adaptive equipment assistance available if PPE worn).

<table>
<thead>
<tr>
<th>program</th>
<th>EEC</th>
<th>Covid-19 vaccination required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day Camp</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>Individual programs</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>Assessments and fittings</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>private lessons</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>learn to ride</td>
<td>YES</td>
<td>YES</td>
</tr>
<tr>
<td>Custom Events</td>
<td>EEC 2-11</td>
<td>NO *</td>
</tr>
<tr>
<td>Adaptive Cycling Center</td>
<td>EEC 2-11</td>
<td>NO</td>
</tr>
</tbody>
</table>

*Custom Event exemption is restricted to programing that does not include transportation provided by Outdoors for All.
*Any program utilizing Outdoors for All transportation must meet full EEC.
*Any programs (CE or IP) that provide overnight lodging or food service must meet all EEC.
2022 Summer Policies

Drop-off/Arrival & Pick-Up
Participants should arrive ready to participate as best as possible, and no more than 15 minutes prior to the start of their activity, unless specified in the confirmation process. Participants under the age of 18, or those that do not drive themselves, are to be picked up from the activity area by a family member, legal guardian or approved caregiver, no more than 10 minutes after the conclusion of their lesson. For every 10 minutes that the participant is left in the care of an Outdoors for All staff member or volunteer (beyond the first 10 minutes after the conclusion of their lesson), Outdoors for All will charge a $15 Late Pick-Up Fee to the participant’s ActiveNet account. Participants cannot return to programs unless this late fee is paid in full.

Rental Equipment
Outdoors for All rental equipment is for Outdoors for All participants only. In most summer programs, rental equipment is included in the registration fee. Normal wear and tear to equipment is acceptable. Participants are responsible for the upkeep of the equipment throughout the session, reporting damage to Outdoors for All staff, and the safe return of the equipment at the conclusion of lessons. Should the equipment face damage beyond normal wear and tear, or is lost/stolen, the participant is responsible for the maintenance, or replacement, of the equipment through a reputable manufacturer or retailer. Participants renting for an off-site rental must have appropriate transportation for the equipment and storage to protect the equipment from loss, theft or damage.

Helmets, PFDS, and Related Safety Equipment
Anyone participating in an Outdoors for All cycling or outdoor climbing programs must wear appropriate helmets, and those participating in watersports must be able to appropriately wear a Personal Flotation Device (PFD). In some cases, additional safety equipment will be recommended by staff or volunteers.

Program Management and Expectations

Staff and Volunteers
Outdoors for All staff are trained instructors in adaptive recreation and passionate about bringing the outdoor experience to everyone. We also utilize the support of trained volunteer instructors and interns during program sessions. All staff members and volunteers are trained to deliver Outdoors for All programs with an emphasis on safety, then fun and learning. Summer staff members and volunteers are provided the tools and training to coach small groups and one-on-one lessons for cycling, mountain biking, watersports, rock climbing, hiking, and other outdoor activities. To best serve the unique needs, abilities and interests of participants, staff and volunteers have access to participant health forms; better known within Outdoors for All as the Participant Information Form. Staff and volunteers are trained to utilize the information provided in the Participant Information Form to make equipment selections, setup equipment, and create weekly lesson plans tailored to each student. Staff and volunteers acknowledge the sensitive nature of each participants’ form and receive training on information privacy. Outdoors for All staff and volunteers work to support the needs of each participant within the selected activity and program. The Outdoors for All staff and volunteers are not trained to support activities of daily living; such as toileting, medical needs, dressing, or behavioral needs. Please see behavior policies in the next section regarding caregiver requirements for participants who need support with activities of daily living. The Outdoors for All Foundation will not discriminate in any of our endeavors based on
disability, race, religion, sexual or gender orientation or national or ethnic origin.

**Behavior Policy**
Outdoors for All staff and volunteers are dedicated and trained to help all participants have a successful experience within programs, and specifically within the activities taking place during the program. If a participant requires 1:1 care in the school day, or in the execution of their activities of daily living, they will need a caregiver within the program as well. This includes medical needs, behavior concerns, wandering tendencies, as well as assistance with toileting or changing clothes, etc. If this kind of supervision is necessary, a caregiver or chaperone is REQUIRED to accompany the participant at no additional fee. Please note at registration if a caregiver will be attending. Within certain activities, it is not possible to have a caregiver or chaperone attend alongside of the participant. If you are unsure if an Outdoors for All program is the right choice for you or your participant, please contact our office to request an

**Abuse Prevention and Reporting**
Outdoors for All does not tolerate abuse or neglect of any kind, between any association of staff, volunteers, participants, family members, or caregivers. In Washington State, abuse or neglect is defined as the physical, sexual, or emotional injury of child (or vulnerable adult) by any person under circumstances which cause harm to the individual’s health, welfare, or safety; or the negligent treatment or maltreatment of a child (or vulnerable adult) by a person responsible for or providing care to the child.

If there is suspected abuse or neglect, or a claim of abuse or neglect, taking place within an Outdoors for All program, or with a participant who is involved in an Outdoors for All program, Outdoors for All has a legal and ethical responsibility to report such suspensions or claims to the appropriate authorities and/or support investigations into such claims of abuse or neglect. During an investigation, Outdoors for All may limit the participation of individuals involved in the claim. Outdoors for All does not have an obligation to share the details of an investigation with those involved in the claim, to protect privacy and prevent retaliation of those involved. Staff and volunteers complete yearly training on abuse and neglect prevention and reporting practices within Washington State.

**Electronic Communications and Social Media**
Outdoors for All staff and volunteers utilize electronic communications to provide program updates and notifications on the status of programs. Staff and volunteers are trained to keep these communications professional in nature. When writing to a youth participant, or a vulnerable adult, staff and volunteers are advised to include a parent or legal guardian on the communication, or to include another staff member. The most common form of electronic communication is email. Text messages between cellphones is occasionally utilized to provide quicker updates on the status of programs.

Outdoors for All asks that participants writing to staff, or volunteers also keep communications professional in nature, and program related. Should a participant send electronic communications that are not related to a program, staff and volunteers are asked to report these threads of communication to the Program Director for follow-up with the participant, and/or the participant’s parent or legal guardian.

Regarding social media, staff are asked to not follow or “friend” any participant. Should a participant choose to follow or “friend” a staff member, staff are advised not to accept the request from the participant. Should a participant choose to follow or “friend” a volunteer, volunteers are discouraged from accepting the request, especially from youth participants (or vulnerable adults).