

How to sign up your SPREEFEST team on Classy.org!

If you are returning for another season of SPREEFEST, you'll notice we are using a new site this year for our SPREEFEST registration and fundraising. Here are some tips for using this new interface!

<https://give.classy.org/spreefest2017>

5 Steps to SIGNING UP to SPREEFEST!

- 1) BECOME A FUNDRAISER
 - a. This will prompt you to create an account within CLASSY. This is an account that can follow you year after year and even with other events if you fundraise for other organizations that use this platform.
- 2) Create your CLASSY account
 - a. Enter your contact information and choose your shirt size. If your team is already created you may specify your team, but this is not the only chance to join or create a team.
 - b. You can also customize your personal page name and personal URL to link to your personal fundraising page!! This URL is what you can send to folks you would like to donate to your page.
 - c. You are now registered for SPREEFEST with CLASSY, but most likely as an individual.
- 3) Join or Create a Team
 - a. Your page will tell you if you are currently signed up to fundraise as an individual. On your page on the right side is the button to "Join or Create a Team". Name the team you would like to join, or name your own team for others to join!
 - b. After creating your team, customize your team page with photos and text! If you have issues uploading photos, try resizing them to be smaller.
- 4) Personalize your Personal Page!
 - a. You can edit your page text, your personal photo and more! You can also write updates throughout the fundraising journey to share with your supporters!
- 5) Start Fundraising!
 - a. There are several "Share" tabs you can use for getting the word out that you are fundraising.
 - b. Sending Emails – Click the email tab near "Share" to access email templates and to edit or create your own. You can upload your email list or copy/paste the email text into your personal email account to send to your contact list that already exists.
 - i. If you have fundraised for SPREEFEST in the past with our old system, we can still access this to export your address lists in there and send to you.

This is our first year with this interface, so we appreciate your patience if any glitches arise. We'll do our best to get anything fixed ASAP! If you have any questions or issues, please contact JackieMolzhon@outdoorsforall.org or 206.838.6030 x214.

Thank you for your amazing support of Outdoors for All's mission to enrich the lives of children and adults living with disabilities through outdoor recreation!

SPREE ON!

Jackie Molzhon

Outdoors for All Foundation