



POLICIES AND PROCEDURES Day Camp Program

GENERAL

On most days, we will be spending the entire day outdoors which can be tiring and will be important to remember when choosing camps appropriate for different age groups and abilities. Registrations are accepted on a first come, first served basis.

SUPERVISION RATIO

Participants will need to be able to function in a group environment, and cannot pose a safety risk to themselves or others. Day Camp sessions are staffed at a ratio of 1 staff person for every 3-4 children. Children who need 1:1 supervision for feeding, personal hygiene, medical, or behavior management will be required to attend camp with their own adult caregiver, who will be expected to participate fully in all activities.

PERSONAL NEEDS

Participant Personal Needs: Outdoors for All staff and volunteers are NOT prepared or expected to handle significant personal care needs. Individuals requiring extra support must provide their own caregiver. Caregivers are invited to attend activities for free with the exception of activities including vendor fees and meals. In those instances, caregivers are invited to attend at a significantly reduced fee.

BEHAVIOR STANDARDS

Behavior issues can be a part of some disabilities. Outdoors for All makes every attempt to accommodate the aspects of individuals' disabilities. However, Outdoors for All staff and volunteers are NOT prepared to deal with significant behavioral issues. Please alert the office in advance regarding issues of concern so we can work together to ensure a positive and safe environment. Unacceptable behavior includes self-abuse, physical and verbal abuse of others, sexual contact, violent behavior, profanity and a constant unwillingness to participate in activities. Noncompliance with behavior standards may result in the requirement of caregiver accompaniment during future activities or possible dismissal from activities.

TRANSPORTATION

Not all Outdoors for All vehicles are wheelchair accessible; therefore we may not be able to provide transportation to all wheelchair users. When multiple wheelchair users are registered for sessions at the same time, Outdoors for All staff will assign accessible transportation based on the child's mobility, availability of vehicle and driver, and other transportation options. Please call the office for more details regarding transportation questions.

REFUNDS & CANCELATIONS

If the Outdoors for All office is notified 10 days prior to the Day Camp or if Outdoors for All cancels a Day Camp session a credit or refund will be given. To cover administrative costs, the \$50 deposit will not be refunded. If a participant cancels an activity and does not notify the office 10 days prior to the activity, the participant will be billed in full. No discounted rates or refunds will be given due to participant absence or choice of non-participation in any of the activities. If you are going to be absent or to get program updates, please call the **Outdoors for All hotline at 206.838.4995.**

POLICIES AND PROCEDURES: Day Camp Program (continued)

FINANCIAL SCHOLARSHIPS

Outdoors for All's Financial Scholarship policy is to remove economic barriers that may prevent participants from accessing the outdoors. Financial scholarships are available for qualifying participants at levels of 30% - 70% off of activity cost. Participants interested in a financial scholarship should COMPLETELY fill out a Financial Scholarship Application and send it in with their registration.

See our website for more information on Financial Scholarships.

HOW TO REGISTER

Fill out a Day Camp Registration form and either fax, email or mail it in. If you are applying for a financial scholarship you must send in a COMPLETED Financial Scholarship Application along with your registration.

Upon receiving your registration, we will send you an initial confirmation e-mail/letter indicating we have received and are processing your application. In addition, there will be liability and information forms attached which need to be updated annually and submitted to the office before your first activity. Failure to complete forms will prohibit your participation in our programs. You will also receive a final confirmation 3-7 days before the activity outlining specifics regarding transportation, meeting locations, equipment, and activities.

Fax : **206.838.6035**

E-mail: **info@outdoorsforall.org**
(.pdf, .jpg and .gif files accepted)

Mail to:

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